# Knowledge

## **Microsoft Project training**

Are you looking for some free MS Project training? Microsoft has a good library of Project training materials which are free to use on their web site.

Training materials are available in a variety of formats – mainly HTML and as PDFs. Topics covered include:

- Introduction to Project
- Creating projects
- Tracking work
- Creating project plans
- · Building project teams
- Allocating resources
- Viewing tasks and resources
- Measuring progress
- Managing budgets.

#### Project 2013 Training

Microsoft also offers free training for the Project 2013 desktop application and Project Server 2013. This training covers essential topics for beginners, intermediate and advanced Project users.

Most of the training which is available on the Microsoft site also comes either in HTML or PDF formats.

#### **Microsoft Office**

Microsoft Project is not one of the core applications of the <u>MS Office</u> or Office 365 SaaS productivity suites.

To use MS Project, you must purchase an additional license.

Being a standard Microsoft application MS Project has full integration with all other Microsoft Office desktop applications.

Microsoft also provides <u>MS Office training</u> for free for all its other Office products.

#### **Other training**

Knowledge Train is a UK-based training provider offering high-quality classroom, virtual and self-paced online courses to professionals including:

Project management courses
PRINCE2 courses

PRINCE2 online

<u>APM online courses</u> <u>Agile project management courses</u> BCS Business Analyst courses Change management courses MSP courses MSP online courses

### **Knowledge Train**

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